



International
Civil Aviation
Organization

Organisation
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Международная
организация
гражданской
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 8/2.10, T 8/2.11:AP029/16 (CNS)

17 February 2016

Subjects:

- a) Second Meeting of the CRV Pioneer States (CRV PS/2);
- b) Fifth Meeting of the Common Regional Virtual Private Network Task Force (CRV TF/5); and
- c) Third Meeting of the Aeronautical Communication Services Implementation Coordination Group (ACSICG/3)

Actions Required:

- For CRV TF/5 and ACSICG/3: Register before 21 April 2016 and submit papers before 29 April 2016; and
- For CRV PS/2: if you are a CRV Pioneer State/Administration, register before 21 April 2016; and submit the pre-evaluation form of CRV tenders for financial criteria before 29 April 2016

Sir/Madam,

I have the honour to invite your Administration to the Fifth Meeting of Common Regional Virtual Private Network Task Force (CRV TF/5) from 10 to 11 May 2016, and the Third Meeting of Aeronautical Communication Services Implementation Coordination Group (ACSICG/3) from 11 to 13 May 2016 which are scheduled back-to-back at ICAO Regional Office Bangkok, Thailand.

If you are a CRV Pioneer State/Administration, I have the honour to invite your Administration to participate in the Second Meeting of the CRV Pioneer States (CRV PS/2) scheduled on 9 May 2016.

The objectives of those meetings are summarized as follows:

- CRV PS/2: prepare the draft evaluation form for the CRV tenders;
- CRV TF/5: progress the CRV programme and pending issues; and
- ACSICG/3: progress the implementation of aeronautical communications infrastructure in the Asia Pacific Region.

The provisional agenda of CRV PS/2, CRV TF/5 and ACSICG/3 meetings are provided respectively in **Attachments A, B and C**. The meeting bulletin containing the information about meeting arrangements is provided at **Attachment D**.

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Regarding the Fifth Meeting of Common Regional Virtual Private Network Task Force (CRV TF/5) and the Third Meeting of Aeronautical Communication Services Implementation Coordination Group (ACSICG/3), I shall be grateful if you could forward the registration/nomination form provided at **Attachment E** to this Office at APAC@icao.int ,preferably, before 21 April 2016. In order to facilitate State's internal coordination, publishing of the working/information papers and presentations on APAC website in a timely manner, please submit your papers before 29 April 2016.

Regarding the Second Meeting of CRV Pioneer States (CRV PS/2), and if you are a Pioneer State/Administration I shall be grateful if you could forward the registration/nomination form provided at **Attachment E** to this Office at APAC@icao.int preferably before 21 April 2016. Please submit the pre-evaluation form of CRV tenders for financial criteria before 29 April 2016.

Accept, Sir/Madam, the assurances of my highest consideration.



Arun Mishra
Regional Director

Enclosures:

- Attachment A – Provisional Agenda of CRV PS/2
- Attachment B – Provisional Agenda of CRV TF/5
- Attachment C – Provisional Agenda of ACSIG/3
- Attachment D – Meeting Bulletin
- Attachment E – Nomination Form



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THE SECOND MEETING OF CRV PIONEER STATES (CRV PS/2)

Bangkok, Thailand, 9 May 2016

PROVISIONAL AGENDA

Agenda Item 1: Adoption of Agenda

Agenda Item 2: Draft Technical and Financial Evaluation of the CRV tenders

Notes:

1) The evaluation will be based on Groups 1, 2 and 3 pre-evaluation work;

2) The draft Technical and financial evaluation of the CRV tenders will then be reviewed by ICAO TCB

Agenda Item 3: Report to CRV TF/5

Agenda Item 4: Any other business



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THE FIFTH MEETING OF COMMON REGIONAL VIRTUAL PRIVATE NETWORK TASK FORCE (CRV TF/5)

Bangkok, Thailand, 10 -11 May 2016

PROVISIONAL AGENDA

- Agenda Item 1: Adoption of Agenda
- Agenda Item 2: Review of relevant meetings/workshop outcomes
- Agenda Item 3: List of Pioneer States – Case of other APAC and MID States/Administrations
- Agenda Item 4: Review tasks progress and issues:
- a) 47i- Carry out a preevaluation and evaluation of tenders
 - b) 28b- States/Adm. make their local CBA
 - o for Pioneer States
 - o for non-Pioneer States
 - c) 55- States/Adm. make their local safety case
 - d) 53- Draft CRV-OG rules and procedures
 - e) other
- Agenda Item 5: Discuss the task 51- *Draft CRV Implementation plan*: scope and resources
- Agenda Item 6: Discuss the task 52- *CRV-OG preparation*
- Agenda Item 7: Assistance to CRV procurement and CRV expertise
- a) Use of funds
 - b) AOB
- Agenda Item 8: Cost arrangement framework
- a) Review progress of States
 - b) Sharing of common costs
- Agenda Item 9: Review Action list and Risks table
- Agenda Item 10: Discuss CRV Work Programme for next period (May 16 – December 16) and update CRV Project Gantt chart
- Agenda Item 11: Next meetings
- Agenda Item 12: Any other business



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THR THIRD MEETING OF AERONAUTICAL COMMUNICATION SERVICES IMPLEMENTATION COORDINATION GROUP (ACSICG/3)

Bangkok, Thailand, 11 -13 May 2016

PROVISIONAL AGENDA

- Agenda Item 1: Adoption of Agenda
- Agenda Item 2: Review of the outcomes of APANPIRG/26 on Implementation of Aeronautical Communication Facilities and Services
- Agenda Item 3: Progress of eANP and updates to the Seamless ATM plan
- Agenda Item 4: Review States' ATN/AMHS Implementation Status, Transition and Operational Issues:
- Note: Member States are expected to provide latest implementation status in the attached format*
- Agenda Item 5: Review of the outcomes of the Common Regional VPN Task Force
- Agenda Item 6: System Wide Information Management (SWIM)
- Agenda Item 7: VHF Data Link System Planning and Implementation
- Agenda Item 8: Review TOR of ACSICG and update Subject/Tasks List and Action Items List.
- Agenda Item 9: Any other business

ATTACHMENT C (a)

IMPLEMENTATION STATUS REPORT

- Contract Signed (Date):

- Completion of physical installation (Date):

- Completion of Training (Date):

- Completion of local testing (Date):

- Circuit test schedule:
 - *Bilateral agreement signed with the reciprocal end (Date):*
 - *Bilateral test carried out as per the procedure prescribed (Date):*

- Transition AFTN/AMHS (Date/Schedule):

- Setting up of AMHS UA (Date):

- Final Acceptance and Contract Signoff (Date):

- AMHS transition (Date/Schedule):

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THE SECOND MEETING OF CRV PIONEER STATES (CRV PS/2)

THE FIFTH MEETING OF COMMON REGIONAL VIRTUAL PRIVATE NETWORK TASK FORCE (CRV TF/5)

THE THIRD MEETING OF AERONAUTICAL COMMUNICATION SERVICES IMPLEMENTATION COORDINATION GROUP (ACSICG/3)

(Bangkok, Thailand, 9 – 13 May 2016)

MEETING BULLETIN

1. Schedule of Meeting

1.1 The opening session of the meeting will be held at 0900 hours on **09 May 2016** at the Conference Building of the ICAO Regional Office, Bangkok.

1.2 The daily order of business will be announced on the first day of the meeting.

2. Registration of participants

2.1 Participants are requested to register at the Registration Desk in the front of the ICAO Conference Room between 0830 and 0900 hours on the opening day of the Meeting. Participants are also requested to wear the identification badge all the time inside the ICAO premises.

3. Officers and Secretariat concerned with the Meetings

3.1 Mr. Frederic Lecat, Regional Officer CNS of the ICAO Asia and Pacific Office will act as Secretary of the **CRV PS/2** and **CRV TF/5** Meetings. His contact address is as follows:

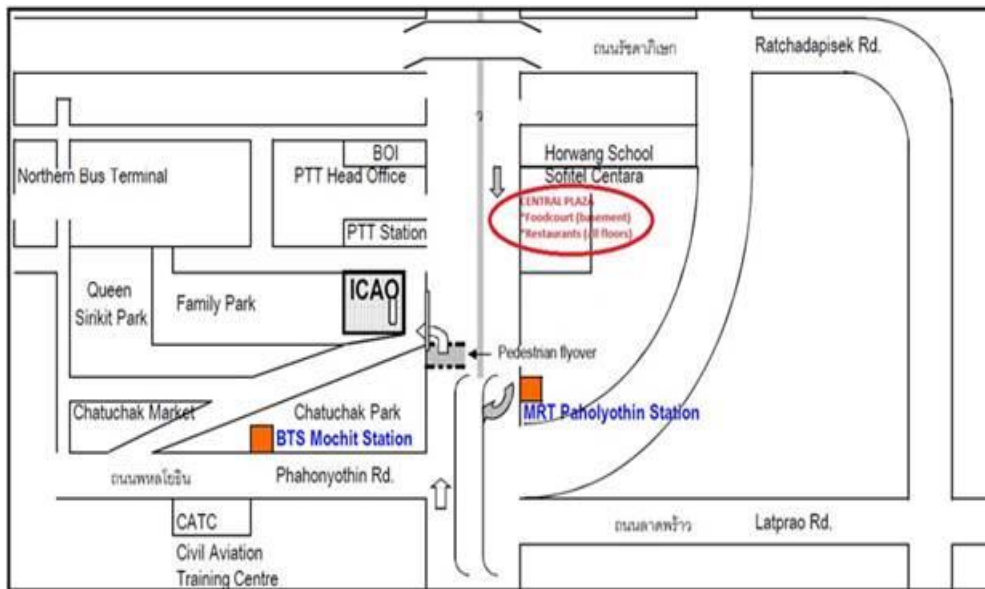
Mr. Frederic Lecat, Regional Officer, CNS
Tel: +66 (2) 537 8189 to 97 Ext. 155
Fax: +66 (2) 537 8199
E-mail: FLecat@icao.int

3.2 Messrs. Li Peng and Frederic Lecat, Regional Officers CNS of the ICAO Asia and Pacific Office will act as Secretaries of the **ACSICG/3** Meeting. Mr. Li Peng's contact address is as follows:

Mr. Li Peng, Regional Officer, CNS
Tel: +66 (2) 537 8189 Ext. 158
Fax: +66 (2) 537 8199
E-mail: PLi@icao.int

3.3 The daily Meeting service is the responsibility of Ms. Kirimoke B. Drollett, Administrative Officer, ICAO Asia and Pacific Office. Ms. Sriprae Somsri, Programme Assistant, will provide secretarial support.

3.4 Please be informed that participants are required to make arrangement their own lunch as lunch will not be provided during the Meetings. Participants will find below in red the possible venue available to purchase meals within the Office vicinity.



4. Meeting documents for distribution

4.1 All working/information papers for the meeting will be posted on the ICAO APAC web site. Please submit papers for discussions **before 29 April 2016**. Participants are requested to submit papers via following email address and download and bring all meeting papers with them. No hard copy of papers will be distributed. E-mail address for meeting documents: APAC@icao.int

4.2 Any ICAO publications required by the participants may be obtained from the ICAO Regional Office Library located on the first floor of the Secretariat building. These publications may be purchased or borrowed for reference during the Meeting and returned to the Librarian at the end of the meeting.

5. Location of the ICAO Regional Office and hotel accommodation

5.1 The ICAO Regional Office is located at 252/1 Vibhavadi Rangsit Road, Ladyao, Chatuchak, Bangkok next to the Petroleum Authority of Thailand (PTT) Headquarters and opposite the Sofitel Centara Grand Bangkok Hotel. It is about 40 km away from the Bangkok/Suvarnabhumi International Airport and about 12 km. from the Sukhumvit Road, where most of the recommended hotels are located. Location of the Regional Office and the route map of the Bangkok Mass Transit System (BTS, also known as the Skytrain) and MRTA Sub-way system (the Underground Metro) are published in the APAC website <http://www.icao.int/apac/> under the heading “Information for Visitors”.

5.2 The nearest BTS (Skytrain) station to the Office is Mo Chit and the nearest MRTA station to the Office is Phahon Yothin. Detailed routing instructions are provided on the web site.

5.3 Participants may contact the hotels listed directly by telephone/fax/e-mail for reservation. Due to heavy demand for hotel accommodation reservations should be made as early as possible. The Regional Office would be pleased to assist participants in making hotel reservation, if required. **When making reservation, participants should mention that they are attending ICAO meeting to get the special room rate.**

5.4 Participants are requested to make their own arrangements for transportation from the airport to the city and from their hotels to the venue of the meeting.

5.4.1 Airport Taxi Services operate private limousine services from the airport to downtown Bangkok, at about Baht 1,000 per vehicle. Public taxi service is also available at the taxi stands at the airport. In addition to the fare indicated in the taximeter, 50 Baht surcharge is required to be paid for hiring a taxi from airport to city. The Bangkok Mass Transit Authority operates Airport Bus service to the city centre.

5.4.2 When departing, the hotel can arrange for transportation to the airport. Public taxis, which are less expensive than hotel taxis, are also available. Most taxis have a fare meter.

6. Passport, visa and customs

6.1 All foreign nationals entering Thailand must possess valid passports or other valid documents for travel. Participants from certain countries are not required to obtain visas for a temporary visit not exceeding 15 days. It should, however, be noted that the temporary visas issued upon arrival at the Airport cannot be extended beyond the period of 15 days except under extraordinary circumstances. It is, therefore, suggested that all participants consider obtaining official visas from the Royal Thai Embassy or Consulate prior to their arrival in Thailand. Participants may wish to obtain information on entry requirements by accessing the web page <http://www.mfa.go.th/main/en/services/123>

6.2 International certificates of vaccination against yellow fever are required if arriving within 6 days after leaving or transiting an infected area.

6.3 There are no restrictions on import of foreign currency. However, if the amount exceeds US\$10,000 it must be declared on entry. Foreign currencies may be taken out of the country up to the amount imported and declared. (Current exchange rate US\$1 = Baht 35.00 approx).

7. Other Useful Information

7.1 Time in Thailand is 7 hours ahead of Co-ordinated Universal Time (UTC+7).

7.2 International credit cards such as American Express, Diners Club, Visa, Master Card, etc. are normally accepted at major hotels and department stores.

7.3 All commercial banks exchange major foreign currencies and are open from 0830 to 1530 hours from Monday through Friday and some keep the foreign exchange counter open until 2000 hours during weekdays. Foreign exchange counters operated by various commercial banks are located at several places in the city and are also open during Saturdays and Sundays and on public holidays from 1000 to 2000 hours. To change travellers' cheques you are required to show your passport.

7.4 Weather in Bangkok is generally hot with high humidity. March is part of the hot season in Thailand, which lasts from February until April. More weather information can be obtained from the web site of the Thai Meteorological Department: <http://www.tmd.go.th/en/>

7.5 Most hotels add a 10% service charge to the room rate in addition to the government tax of 7%. Baggage boys at hotel expect at least Baht 20. At restaurants, a tip of about 10% is expected unless a service charge has been added to the bill.

7.6 Although the tap water in Bangkok is chemically treated, it is, however, recommended that participants drink only bottled water and beverages.

INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE

THE SECOND MEETING OF CRV PIONEER STATES (CRV PS/2)

**THE FIFTH MEETING OF COMMON REGIONAL VIRTUAL PRIVATE NETWORK
TASK FORCE (CRV TF/5)**

**THE THIRD MEETING OF AERONAUTICAL COMMUNICATION SERVICES
IMPLEMENTATION COORDINATION GROUP (ACSICG/3)**

(Bangkok, Thailand, 9 – 13 May 2016)

REGISTRATION FORM

To confirm attendance, please check

- CRV PS/2 (09 May 2016)**
- CRV TF/5 (10 – 11 May 2016)**
- ACSICG/3 (11 – 13 May 2016)**

1. Name in full:
(Mr./Mrs./Miss) _____
(as should appear in the official listing and name tag)

2. Title or Official Position: _____

3. State/Organization: _____

4. Mailing Address: _____

5. Telephone Number: _____
Fax Number: _____
E-mail: _____

6. Hotel in Bangkok _____

Note 1: Participants are expected to make their own hotel/visa arrangements

Note 2: Please download meeting materials from the ICAO Asia/Pacific website
<http://www.icao.int/APAC/Meetings/> prior to the meetings

Note 3: Please return the nomination form, preferably, not **later than 21 April 2016**

Date _____ Signature: _____

After completing, please send to: ICAO Regional Office for Asia and Pacific, P.O. Box 11, Samyaek
Ladprao, Bangkok 10901, Thailand, Fax: +66 (2) 537 8199
E-mail: APAC@icao.int cc: SSomsri@icao.int
